



**Franklin County**  
*A Natural Setting for Opportunity*

**APPLICATION FOR OUTDOOR OCCASION PERMIT**

*(Completed applications are due in the County Administrator's Office sixty (60) days prior to the event)*

DATE SUBMITTED: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

COMPLETE MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

NAME OF PROMOTER: \_\_\_\_\_

COMPLETE MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_

1. Please describe the exact location of the proposed event(s) including the tax map and parcel location of the property.
2. Please list the names and addresses of the owners of the property on which the event is to be held.
3. Please list the dates for which the permit is to be issued.
4. Please describe in detail, the nature of your event, anticipated attendance and anticipated number of actual participants.
5. Please outline your plans for the provision of adequate sanitation facilities and sewage disposal methods.

APPROVED: \_\_\_\_\_  
*Franklin County Health Department*

\_\_\_\_\_  
*Date*

6. Please describe your plan for adequate disposal of solid waste.
7. Please describe your plan for adequate security personnel as defined in Sections 13-27 and Section 13-31 of the Franklin County Code including how many security personnel will be present for each event as a minimum plus plans in place for higher than expected crowds. (Use separate sheet if required.)



Name of Security Firm: \_\_\_\_\_  
Va. Department of Commerce License Number: \_\_\_\_\_  
Will these Guards be armed? \_\_\_\_\_

APPROVED: \_\_\_\_\_  
*Sheriff, Franklin County of Franklin* *Date*

8. Please describe any outdoor lighting to be used, what steps will be taken to prevent unreasonable glow or glare onto adjoining property, and acknowledgement that the lighting complies with the National Electrical Code Requirements.

APPROVED: \_\_\_\_\_  
*Building Official, County of Franklin* *Date*

9. Please describe a plan for adequate parking facilities and traffic control in and around the event area.

APPROVED: \_\_\_\_\_  
*Sheriff, County of Franklin* *Date*

10. I hereby understand that it is unlawful to:

- a. Operate between the hours of 12:00 midnight and 9:00am and before 1:00pm on Sundays.
- b. Run practices more than 2 days per week or operate during more than 2 consecutive days regardless of whether it is in the same week and hours of practice shall be limited to a total of 6 consecutive hours on each of the 2 practice days set out above.
- c. Operate without the permit as outlined in this ordinance.
- d. Receive a permit for or operate a raceway in any fashion that does not have a fence or other barrier sufficient to prevent vehicular access of any nature to the track area.
- e. Operate after having been notified that any of the provisions required by the application requirements of section 13-29.2 are no longer in compliance according to the approving authority.

\_\_\_\_\_  
*APPLICANT* *Date*



11. I hereby grant permission for the Board of Supervisors, its lawful agents and its duly constituted law enforcement officers to enter the property at any time for the purposes of determining compliance with the provisions of the Franklin County Code. I recognize that the Board of Supervisors of Franklin County shall have the right to revoke any permit issued under this ordinance for failure to comply with any of its provisions or conditions. I also have read section 13-29.5 that grants authority to the County Administrator to revoke any permit issued under this ordinance for up to 30 days for any violation.

---

*APPLICANT*

---

*Date*